3.1.2 Short Absences

Formerly Known As Policy Number:
3.1.B

Faculty members do not accrue vacation leave or sick leave. However, short absences for personal business, illness, jury duty, military duty, and similarly limited absences normally are with full salary. It is expected that when scheduling periods of personal time off, one's academic responsibilities are taken into consideration and continue to be fulfilled. The department Chair should be notified in advance of any absence of a faculty member on active duty that may affect class, laboratory, research, or other University commitments, including graduate student supervision.